**James Rodin**

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**EDUCATION**

**Bachelor of Arts in Criminal Justice May 2022**

***Southeastern Louisiana University*** (SLU), Hammond, LA GPA: 3.5/4.0

Minor: French

**RELEVANT EXPERIENCE**

**Intern May 2021-Present**

***Hammond Police Department***, Hammond, LA

* Shadowed 5+ officers during multiple shifts to understand law enforcement best practices
* Collaborated with administrators to create Excel spreadsheet of training statuses of 20+ employees

**Senior Staff Reporter August 2020-Present**

***The Lion’s Roar*** (SLU student newspaper), Hammond, LA

* Investigated 5+ stories each week by attending events, interviewing key individuals, and conducting online research
* Wrote and proofread 2 stories on sports, news, or arts and entertainment for weekly publication
* Consistently met deadlines to fact check up to 15 stories per week

**Administrative Assistant May 2019-March 2020**

***Jane Doe Private Investigations, LLP***, Hammond, LA

* Promoted from runner to administrative assistant in first 3 months due to excellent initiative
* Worked 20+ hours per week while enrolled in 18 credit hours, maintaining a high GPA
* Entrusted with receiving, recording, and depositing cash payments in excess of $3,000

**LEADERSHIP EXPERIENCE**

**Philanthropy Events Chair August 2018-May 2019**

***Zeta Phi Beta Sorority Inc.***, Eta Lambda Chapter, Hammond, LA

* Oversaw team of 30+ throughout academic year to create and implement 13-hour event
* Created detailed plans for motivating participants throughout event that raised $300,000+ for Children’s Hospital

**Mentor March 2018-October 2018**

***Al’s Pals Mentorship Program***,Hammond, LA

* Tutored 5th grade students in underserved schools, resulting in noted behavioral improvements
* Incorporated simple and straightforward language to effectively convey complex concepts

**AWARDS & HONORS**

Dean’s List, 3 semesters; James H. Morrison Excellence in Government Endowed Scholarship

**SERVICE & INVOLVEMENT**

Habitat for Humanity, French Club, International Festival Host

**SKILLS**

Microsoft Office Suite (Excel, PowerPoint, Word)